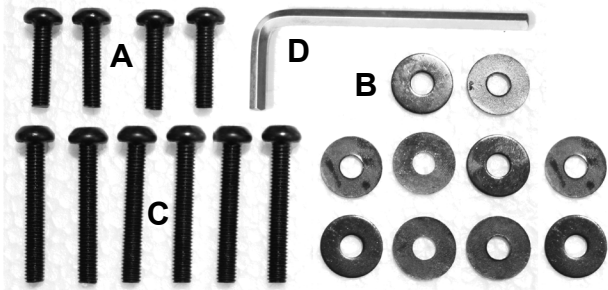


REGENCY

YOUR COMPLETE OFFICE SOLUTION

1106 - INSTRUCTIONS



Organize your parts and hardware.

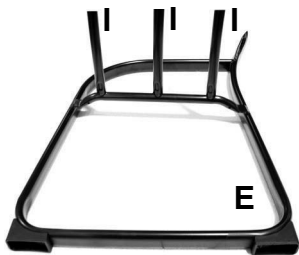
Hardware:

A) 4 Small Bolts **B)** 10 Washers **C)** 6 Large Bolts **D)** 1 Assembly Key

NOTE: Place Washers (B) on all Bolts before attaching parts together.

Parts: **E)** Right Chair Side **F)** Chair Back **G)** Chair Seat **H)** Left Chair Side **I)** 3 Seat Supports

Step 1: Insert Seat Supports (I) on to Right Chair Side (E).

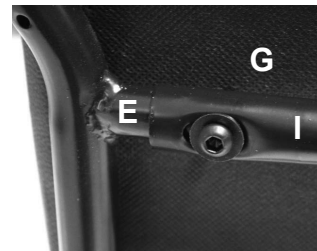


Step 2: Insert Left Chair Side (H) to Seat Supports (I).



Step 3: Secure Chair Seat (G) to Supports and Chair Sides with Large Bolts (C).

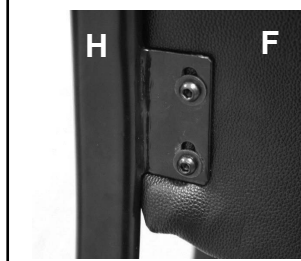
NOTE: Do not tighten completely. Arrow on Chair Seat should point toward front of chair.



Step 4: Place chair assembly on a level surface. Apply force to the seat to ensure feet are level to the ground.



Step 5: Attach Chair Back (F) to Chair Sides with Small Bolts (A).



Step 6: Tighten all bolts completely; you may need to slightly adjust Large Bolts (C) on bottom of Chair Seat (G) to ensure that the chair sits level to the floor.



IMPORTANT NOTICE:

- Place all wooden parts on a clean and smooth surface such as a rug or carpet to avoid the parts from being scratched.
- Check to be sure that you have all parts and hardware.
- Remove all wrapping materials, including staples & packing straps before you start to assemble.
- Do not tighten all screws/bolts until completely assembled.
- Keep all hardware parts out of reach of children.