

WARRANTY

Limited Six (6) -Year Warranty

AmpliVox warrants this product to be free from defects in materials and workmanship (subject to the terms set forth below) for a period of six (6) years from the date of purchase (“Warranty Period”).

During the Warranty Period, AmpliVox will repair or replace (at AmpliVox’s discretion) this product or any defective parts (“Warranty Service”).

Repair or replacement under the terms of this warranty does not give right to any extension or a new beginning of the period of warranty.

CLAIMS UNDER THE WARRANTY

To obtain Warranty Service, contact AmpliVox (800-267-5486) to be assigned a Return Authorization number (RA#). After receiving a RA#, the defective unit is to be returned to AmpliVox in either its original packaging or packaging affording an equal degree of protection. **You will bear the cost of shipping the product to AmpliVox.** If the product is covered by the warranty, AmpliVox will bear the cost of shipping product back to you after the completion of service under this warranty.

Return shipping will be charged to you for products not covered by the warranty or requiring no warranty repair.

The following information must be presented to obtain Warranty Service: (a) the RA# must be clearly and legibility marked on the outside of shipping carton, (b) proof of purchase, which clearly indicates the name and address of the seller, the date of purchase and the product type, which is evidence that this product is within the Warranty Period. Please further include (c) your return address, (d) daytime telephone number, and (e) reason for return.

LIMITATION OF WARRANTY

This warranty is only valid for the original purchaser and will automatically terminate prior to expiration if this product is sold or otherwise transferred to another party. The warranty provided by AmpliVox in this statement applies only to products purchased for use, and not for resale. It does not apply to open box purchases, which are sold “as is” and without any warranty. This Warranty does not cover cosmetic damage or damage due to misuse, abuse, negligence, Acts of Nature, accident, disassembling or modification of, or to any part of, the product. This Warranty does not cover damage due to improper operation, maintenance or installation, or attempted repair by anyone other than AmpliVox. Any unauthorized repairs will void this warranty.

REPAIRS OR REPLACEMENTS AS PROVIDED UNDER THIS WARRANTY ARE THE EXCLUSIVE REMEDY OF THE CONSUMER. AMPLIVOX SHALL NOT BE LIABLE FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES FOR BREACH OF ANY EXPRESS OR IMPLIED WARRANTY ON THIS PRODUCT. EXCEPT TO THE EXTENT PROHIBITED BY LAW, THIS WARRANTY IS EXCLUSIVE AND IN LIEU OF ALL OTHER EXPRESS AND IMPLIED WARRANTIES WHAT SOEVER, INCLUDING BUT NOT LIMITED TO THE WARRANTY OF MERCHANTABILITY AND FITNESS FOR A PRACTICAL PURPOSE.

NOTE! This warranty gives you specific legal rights. You may have other rights which vary from location to location. Some jurisdictions do not allow the exclusion or limitation of incidental or consequential damages or implied warranties, so the above exclusions may not apply to you. This warranty does not affect your legal (statutory) rights under your applicable national or local laws.

AmpliVox - 650 Anthony Trail, Suite D, Northbrook, IL 60062 - Phone: (800)267-5486 Fax: (800)267-5489  
www.ampli.com



SS/SW3230RTA  
Assembly Instructions



Made in the USA

Thank you for choosing the **SS/SW3230RTA Multimedia Lectern** from AmpliVox Portable Sound Systems.










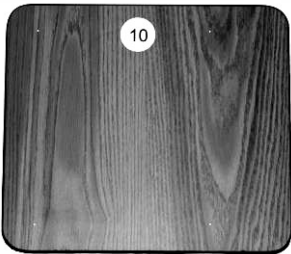
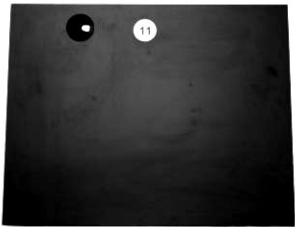

We are excited in introducing this truly unique lectern. Our lectern combines flexibility with functionality. Please refer to this user guide as you enjoy the unique capabilities of another quality product from AmpliVox Portable Sound Systems.

We encourage you to visit our website **www.ampli.com** to register your product for its warranty coverage, sign up to receive our newsletter, download our catalog, and learn more about the complete line of AmpliVox audio visual products, including portable PA systems, and lecterns.

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# PANEL DESCRIPTIONS

NOTE: Actual Panel Shapes may vary due to product updates.

<b>Panel 1 - Speakers</b> 	<b>Panel 2 - Drawer</b> 	<b>Panel 3 - Side Door</b> 
<b>Panel 4 - Lectern Bottom</b> 	<b>Panel 5 - Shelf</b> 	<b>Panel 6 - Side Panel Door</b> 
<b>Panel 7 - Side Panel</b> 	<b>Panel 8 - Large Door</b> 	<b>Panel 9 - Drawer Front</b> 
<b>Panel 10 - Side Shelf</b> 	<b>Panel 11 - Top Reading Surface</b> 	<b>Panel 12 - Speaker Grille</b> 

# SW3230 RTA AMPLIFIER / MICROPHONE INSTALLATION

## AMPLIFIER

- Unpack **item (P) Amplifier** and **mounting bracket**. Open large front door. Using the bracket as a guide, drill four 3/32" pilot holes. Position bracket under top shelf as shown. **Front edge of bracket needs to be 2 ½" from front edge of shelf.** Use the four screws that were packed with the bracket.
- After bracket is installed slide amplifier into bracket. **Lubricate the side rails on the amplifier** with any spray type lubricant, silicone, or soap to aid in sliding the amplifier into the bracket. Remember, amplifier needs 10 batteries to operate. Make sure that you install the batteries before you side in the amplifier.
- Read separate amplifier instructions included in package.



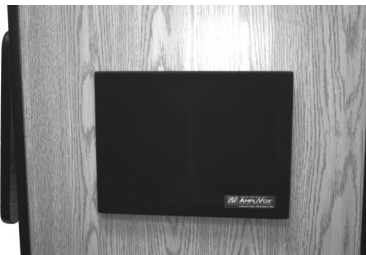
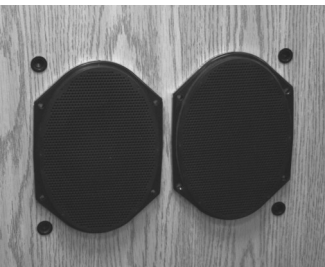
## MICROPHONE

- Remove sliding drawer.
- Take female end of microphone cable and starting at the amplifier, route cable up through notch in the back end of top shelf. Reach into cabinet space where sliding drawer was and grab the microphone cable and continue to route through the large opening in reading surface.
- Take microphone mount and insert the female end of cable into the mount from the bottom side. Now drop the mount into the large hole and using the screws that are packed with microphone, screw into the reading surface.
- Place sliding drawer back into cabinet.
- Plug microphone cable into the microphone jack marked **"DYNAMIC."**
- Plug in microphone into the microphone mount.



## SPEAKERS

- Looking inside of cabinet you will see the backside of the speaker enclosure. Unwrap speaker wires and bring them to the front of the amplifier. Plug them into the speaker jacks marked **"L - SPEAKER - R"**.
- Moving to the front of the cabinet, take **Panel (12) Speaker Grille** and align the four fasteners on the backside of the grille with the four cups on the panel. Press grille into place.



- With cabinet still lying on its side, install **item (K)**. Align mounting holes in brackets with the pilot holes in **Panel (7)** and screw in place with item **(J)** screw. Position brackets as shown in picture.



- Lay **Panel (8)** on flat surface. Place **item (A)** into large circular cutout and screw into place with item **(H)** screw. 2 Places.



- With cabinet still lying on its side position **Panel (8)** in opening and align mounting hole of hinge with the pilot holes on **Panel (6)**. Start item **(H)** screw in all four hinge mounting holes/pilot holes. Align door and tighten all four screws.



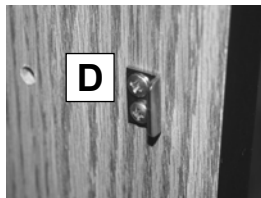
- Take **item (C) Wooden Stop Block** and screw into place with item **(J)** screw.
- Stand up cabinet. Assistance is recommended.

- With cabinet standing, lift shelf brackets until they lock into position.

- Take **Panel (10)** and position it so that the long dimension is left to right, not front to back. On the underside of shelf, locate the pilot holes and align with holes in brackets. Attach using item **(J)** screw. 4 Places.



- Open **Panel (8) Front Door**. Take **item (D)** and using the two screws in bag with bracket, screw into the two pilot holes on the right side. Flange of bracket faces toward opening of door.

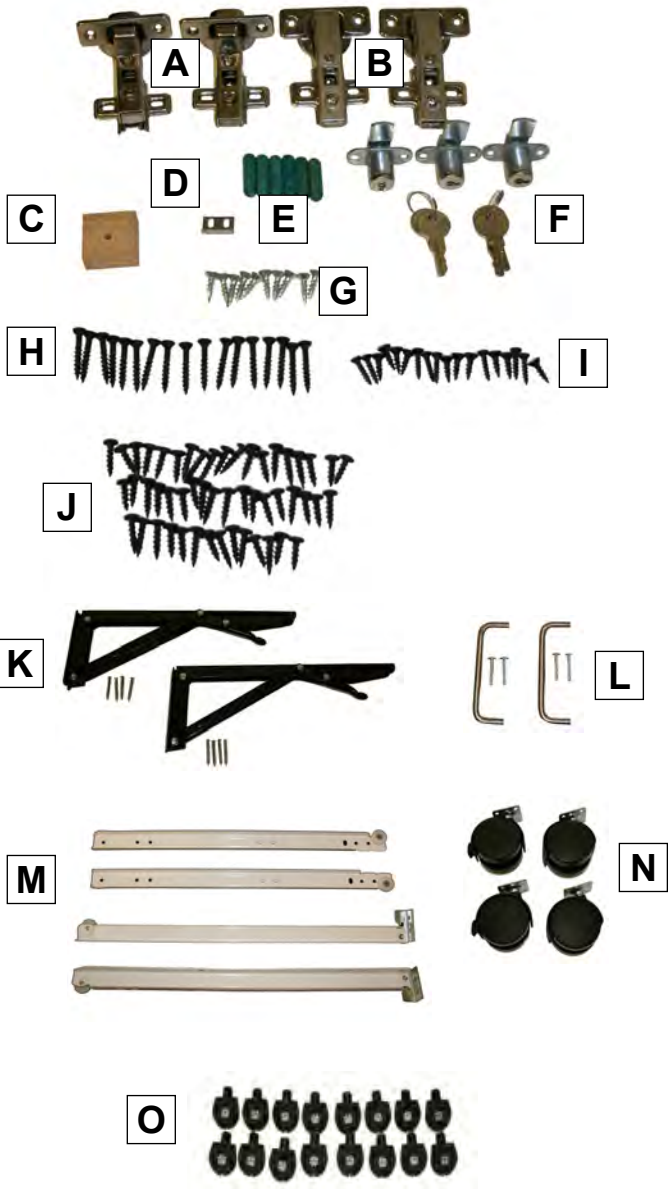


- Complete hardware assembly. Install **item (L)** on drawer front and large door front as shown with hardware packaged with handles.
- Install **item (F) Door Lock**, with item **(I)**.
- Install **Sliding Drawer**. If drawer does not slide completely in, check the mounting screws on side rails. If they are not flush with the rail the roller will not go past.
- Install removable shelf with shelf pins at the desired height.



## HARDWARE LIST

ITEM	DESCRIPTION	QTY
A	LARGE DOOR HINGE	2
B	SMALL DOOR HINGE	2
C	WOODEN STOP BLOCK	1
D	LOCK CATCH	1
E	WOODEN DOWELS	6
F	LOCK AND KEYS	3/2
G	3/4 "BLACK FLAT HEAD SCREW	10
H	3/4" SILVER FLAT HEAD SCREW	16
I	5/8" SILVER FLAT HEAD SCREW	18
J	3/4" BLACK ROUND HEAD SCREW	56
K	SHELF BRACKETS	2
L	HANDLES	2
M	DRAWER SLIDES	2
N	CASTERS	4
O	CAM LOCKS	16



### SW3230RTA AMPLIFIER KIT

ITEM	DESCRIPTION	QTY
P	PA AMPLIFIER/ BRACKET	1
Q	MICROPHONE KIT	1



GETTING STARTED

TOOLS NEEDED: Philips Screw Driver or Power Screwdriver, Rubber Mallet

- Unpack all panels from shipping box. Locate accessory box and open.

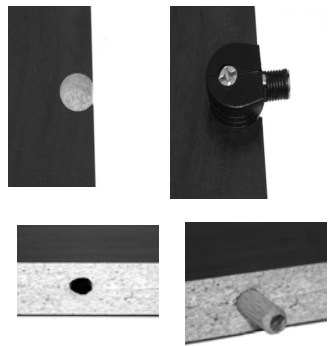
CASTER PANEL

- Locate **Panel (4)**. **Panel (4)** has pilot holes on one side. Other side is smooth. Place smooth side down on a flat smooth surface.
- Locate the **four casters (N)**. **Two casters are locking**. These will be installed on the side where there is no cutout.  
The other two non locking casters are installed on the side with the cutout. Use four of the **(J)** screws for each caster.
- Set panel aside.



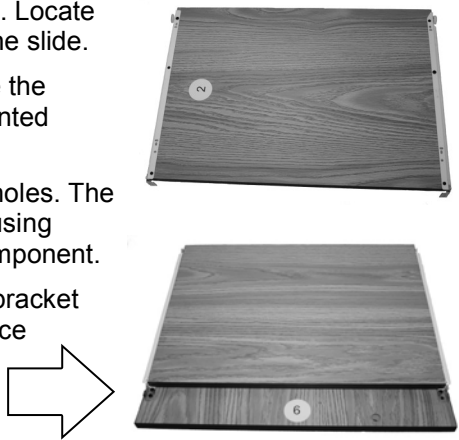
CAM LOCK AND DOWEL PIN INSTALLATION

- Locate **Panels (1) (4) (5) and (11)**, **items (E) and (O)**. Lay all the panels on a flat surface with the side that has all the cutouts facing up.
- Take one item **(O) Cam Lock**, and press into each cutout with your fingers or softly tap in with rubber mallet.
- Repeat on all panels.
- On the edges of all four panels you will see holes for the dowel pins, item **(E)**. Insert a dowel pin into each hole.
- Set all panels aside.



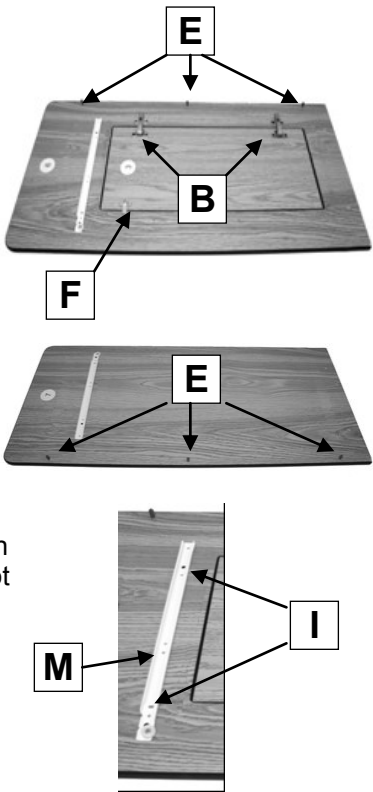
DRAWER

- Locate **Panel (2)** and **item (M) Drawer Slides**. Each slide is made up of two components. One component goes on the drawer the other on the side panels. Locate the two slide components that have a hinged bracket attached to the front of the slide.
- Panel (2)** has one side that has pilot holes and the other side is smooth. Place the smooth panel side down on a flat surface. Note that three of the edges are painted black and one side is plain. The plain side is the back of the drawer.
- Take a slide component that has the hinged bracket and align it with the pilot holes. The hinged bracket goes on the opposite side of the plain edge. Screw into panel using item **(I)** screw. Do the same for other side. Use three screws for each slide component.
- Locate **Panel (9)**. Take **Panel (2)** and turn over. Align the holes in the hinged bracket with the pilot holes on **Panel (9)**. Using item **(I)** screw, start all four screws. Once you have all four screw started, then go back and tighten.
- Set panel aside.



SIDE PANEL WITH SMALL DOOR, SIDE PANEL

- Locate **Panel (6)**, **Panel (7)**, **Panel (3)**, **items (B) (F) (E) (M)**.
- Lay **Panel (6)** and **Panel (7)** on flat surface with the side that has all the holes facing up.
- Take **Panel (3)** and place inside **Panel (6)** with holes facing up and positioned with the door lock hole **(F)** as shown.
- Take **item (B)** which is a flat looking hinge, and place into the large circular cutout on **Panel (3)**. Screw into place using item **(I)** screw, four places on each hinge.
- Take **item (F)**, key lock, and drop into the hole on **Panel (3)**. Screw into place with two item **(G)** screws.
- Take **item (E)** dowel rods and insert into hole, three places, on **Panel (6)** and **(7)** and tap down.
- Take **item (M)** and position as shown on both **Panel (6)** and **(7)**. Align the first hole in bracket, located just behind roller, and the second to last hole in bracket with the pilot holes in the panel. Use item **(I)** screw to attach to panel. Make sure screw goes in straight. *If head of screw is not in flat, it might interfere with the drawer not sliding correctly.*
- Set panels aside.



CABINET ASSEMBLY

- Place **Panel (6)** assembly on flat surface.
- Take **Panel (1)** and align the dowel pins and cam locks and lower into **Panel (6)**. Tap in place and lock **CAM LOCKS**.
- Lock panel in place by rotating cam lock with screwdriver turning lock clockwise until you can not turn anymore.
- Align the edge of **Panel (11)** over **Panel (6)**, Lower into place with the large hole toward **Panel (1)**. Lock **CAM LOCKS**.
- Align the edge of **Panel (4)** over **Panel (6)**, Lower into place with the **notch** toward **Panel (1)**. Lock **CAM LOCKS**. Repeat with **Panel (5)**.
- Take **Panel (7)** assembly and align the dowel pins and cam locks of **panel (4)**, **(5)**, **(11)** and **(1)** with the holes in **Panel (7)**. Lower into place and lock **CAM LOCKS** of **panel (4)**, **(5)**, **(11)** and **(1)**.

